

CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
CENTRAL VALLEY REGION

MONITORING AND REPORTING PROGRAM NO. \_\_\_\_  
FOR  
LAKE COUNTY SANITATION DISTRICT  
KELSEYVILLE COUNTY WATER WORKS DISTRICT NO. 3  
WASTEWATER TREATMENT FACILITY  
LAKE COUNTY

This Monitoring and Reporting Program (MRP) describes requirements for monitoring the wastewater treatment facility (WWTF) influent, effluent, wastewater treatment and storage ponds, percolation/evaporation (P/E) ponds, groundwater, and biosolids disposal. This MRP is issued pursuant to Water Code Section 13267. The Discharger shall not implement any changes to this MRP unless and until a revised MRP is issued by the Executive Officer.

Regional Water Board staff shall approve specific sampling locations prior to any sampling activities. All samples shall be representative of the volume and nature of the discharge or matrix of material sampled. The time, date, and location of each sample shall be recorded on the sample chain of custody form.

Field test instruments (such as those used to test dissolved oxygen, pH, and electrical conductivity) may be used provided that:

1. The user is trained in proper use and maintenance of the instruments;
2. The instruments are field calibrated prior to monitoring events at the frequency recommended by the manufacturer;
3. Instruments are serviced and/or calibrated by the manufacturer at the recommended frequency; and
4. Field calibration reports are submitted as described in the "Reporting" section of this MRP.

## INFLUENT MONITORING

The Discharger shall monitor influent wastewater in accordance with the following. Samples shall be representative of the influent to the first treatment pond. Grab samples are considered representative of the influent. Influent monitoring shall include, at a minimum, the following:

<u>Constituent</u>	<u>Units</u>	<u>Type of Sample</u>	<u>Sampling Frequency</u>	<u>Reporting Frequency</u>
Local precipitation	inches	Rain Gauge Observation <sup>1</sup>	Daily	Monthly
Flow	gpd	Flow Meter Observation	Daily	Monthly
BOD <sup>1</sup>	mg/L	Grab	Monthly	Monthly
Total Suspended Solids	mg/L	Grab	Monthly	Monthly

<sup>1</sup> Using either a properly calibrated and maintained on-site rain gauge or daily results from an appropriately sited precipitation observation station operated by others (specify station name; location; owner; and data source contact information, e.g., internet address).

<sup>2</sup> Five-day, 20° Celsius biochemical oxygen demand.

## EFFLUENT MONITORING

The Discharger shall monitor effluent wastewater in accordance with the following. Samples shall be representative of the effluent discharged from the treatment and storage ponds to the P/E ponds. Grab samples are considered representative. Effluent monitoring shall include, at a minimum, the following:

<u>Constituent</u>	<u>Units</u>	<u>Type of Sample</u>	<u>Sampling Frequency</u>	<u>Reporting Frequency</u>
BOD	mg/L	Grab	Weekly	Monthly
Total Suspended Solids	mg/L	Grab	Weekly	Monthly
Electrical Conductivity	umhos/cm	Grab	Weekly	Monthly
Total Kjeldahl nitrogen	mg/L	Grab	Monthly	Monthly
Nitrate nitrogen	mg/L	Grab	Monthly	Monthly
Sodium	mg/L	Grab	Quarterly	Monthly <sup>1</sup>
Chloride	mg/L	Grab	Quarterly	Monthly <sup>1</sup>
Boron	mg/L	Grab	Quarterly	Monthly <sup>1</sup>

<sup>1</sup> Results shall be reported in the Monthly Monitoring Report for the month during which samples were obtained.

## WWTF POND MONITORING

The Discharger shall monitor all ponds at the WWTF, including the treatment, storage and P/E ponds, in accordance with the following. Samples shall be collected from permanent monitoring locations that will provide samples representative of the wastewater in each pond. Freeboard shall be measured vertically from the water surface to the lowest elevation of the pond berm, and shall be measured to the nearest 0.10 feet. Pond monitoring shall include, at a minimum, the following:

<u>Constituent/Parameter</u>	<u>Units</u>	<u>Type of Sample</u>	<u>Sampling Frequency</u>	<u>Reporting Frequency</u>
Freeboard	0.1 feet	Staff Gauge Observation	Weekly	Monthly
Dissolved Oxygen <sup>1</sup>	mg/L	Grab	Weekly <sup>2</sup>	Monthly
pH	pH units	Grab	Weekly	Monthly
Pond berm condition	--	Observation	Weekly	Monthly
P/E pond percolation rate	inches/day	--	Every three years <sup>3</sup>	Annual <sup>4</sup>

<sup>1</sup> Samples shall be collected opposite each pond inlet at a depth of one foot between 0700 and 0900 hours.

<sup>2</sup> If the result for any pond is less than 1.0 mg/L, the sampling frequency shall be increased for a period sufficient to confirm the magnitude and duration of the problem and aid in identification and resolution of the problem in accordance with the Discharge Specifications.

- <sup>3</sup> Measured from the date of completion of the last percolation rate test for each pond.
- <sup>4</sup> Percolation rate test results shall be presented in the Annual Monitoring Report for the year in which the test(s) were completed.

In addition, the Discharger shall inspect the condition of the ponds once per week and document visual observations. Notations shall include observations of:

- a. Presence of weeds in the water or along the berm;
- b. Accumulations of dead algae, vegetation, scum, or debris on the pond surface;
- c. Animal burrows in the berms;
- d. Evidence of seepage from the berms or downslope of the P/E ponds
- e. Flies or mosquitoes in the water or at the water surface; and
- f. The color of the water (e.g., dark sparkling green, dull green, yellow, gray, tan, brown, etc.).

## RECYCLED WATER MONITORING

The Discharger shall monitor discharges of recycled water to the vineyards in accordance with the following. Samples shall be representative of the effluent discharged from the P/E ponds to the recycling area. Grab samples are considered representative. Recycled water monitoring shall include, at a minimum, the following:

<u>Constituent</u>	<u>Units</u>	<u>Type of Sample</u>	<u>Sampling Frequency</u>	<u>Reporting Frequency</u>
Flow	gpd	Flow Meter Observation	Daily	Monthly
BOD	mg/L	Grab	Weekly <sup>1</sup>	Monthly
Total Suspended Solids	mg/L	Grab	Weekly <sup>1</sup>	Monthly

<sup>1</sup> One sample shall be analyzed for each calendar week that recycled water discharge occurs.

## GROUNDWATER MONITORING

**Effective immediately**, the Discharger shall establish a quarterly sampling schedule for groundwater monitoring, with samples obtained approximately every three months.

These monitoring requirements apply to all three existing monitoring wells, as well as those constructed after issuance of this MRP. Prior to construction of any additional groundwater monitoring wells, the Discharger shall submit a *Monitoring Well Installation Workplan* for review and approval. Once installed, all new monitoring wells shall be added to the MRP, and shall be sampled and analyzed according to the schedule below.

Prior to well purging, groundwater elevations shall be measured. Depth to groundwater shall be measured to the nearest 0.01 feet. Water table elevations shall be calculated and used to determine groundwater gradient and direction of flow. The monitoring wells shall be purged

of at least three well volumes or until temperature, pH, and electrical conductivity have stabilized. Samples shall be collected and analyzed using approved EPA methods. Groundwater monitoring shall include, at a minimum, the following:

<u>Constituent</u>	<u>Units</u>	<u>Type of Sample</u>	<u>Sampling Frequency</u>	<u>Reporting Frequency</u>
Depth to groundwater	0.01 feet	Measurement	Quarterly	Quarterly
Groundwater elevation <sup>1</sup>	0.01 feet	Calculated	Quarterly	Quarterly
Gradient	feet/feet	Calculated	Quarterly	Quarterly
Gradient direction	Degrees	Calculated	Quarterly	Quarterly
pH	pH units	Grab	Quarterly	Quarterly
Electrical conductivity	umhos/cm	Grab	Quarterly	Quarterly
Total dissolved solids	mg/L	Grab	Quarterly	Quarterly
Nitrate nitrogen	mg/L	Grab	Quarterly	Quarterly
Ammonia nitrogen	mg/L	Grab	Quarterly	Quarterly
Total Kjeldahl nitrogen	mg/L	Grab	Quarterly	Quarterly
Total coliform organisms <sup>2</sup>	MPN/100 ml	Grab	Quarterly	Quarterly
Standard minerals <sup>3</sup>	mg/L	Grab	Quarterly <sup>4</sup>	Quarterly
Metals <sup>5</sup>	ug/L	Grab	Quarterly <sup>4</sup>	Quarterly

<sup>1</sup> Groundwater elevations shall be determined based on depth-to-water measurements using a surveyed elevation reference point on the well casing.

<sup>2</sup> Using a minimum of 15 tubes or three dilutions.

<sup>3</sup> Standard Minerals shall include, at a minimum, the following elements/compounds: boron, bromide, calcium, chloride, fluoride, magnesium, phosphate, potassium, sodium, sulfate, total alkalinity (including alkalinity series), and hardness as CaCO<sub>3</sub>.

<sup>4</sup> Standard minerals and metals shall be analyzed for at least six consecutive quarters to support the Background Groundwater Quality Study. Following completion of that study, monitoring for standard minerals and metals is not required.

<sup>5</sup> At a minimum, the following metals shall be included: arsenic, copper, lead, iron, manganese, nickel, and zinc. Samples tested for metals shall be filtered prior to preservation to ensure that analytical results report dissolved concentrations.

## BIOSOLIDS MONITORING

The Discharger shall keep records regarding biosolids generated by the treatment processes, including any analytical test results; the quantity of biosolids removed for disposal; the quantity of biosolids removed from the ponds and temporarily stored on site; and steps taken to prevent nuisance conditions. Records shall be stored onsite and available for review during inspections.

If biosolids are transported off-site for disposal, then the Discharger shall submit records identifying the hauling company, the amount of biosolids transported, the date removed from the facility, the disposal facility name and address, and copies of all analytical data required by the entity accepting the waste. These records shall be submitted as part of the Annual Monitoring Report.

## WATER SUPPLY MONITORING

The Discharger shall monitor the community water supply wells as required by the California Department of Public Health and shall report the following minimum monitoring data for each water supply well to the Regional Water Board:

<u>Constituent</u>	<u>Units</u>	<u>Type of Sample</u>	<u>Sampling Frequency</u>	<u>Reporting Frequency</u>
Volume pumped to community distribution system	MG	--	--	Annually
Total dissolved solids	mg/L	Grab	Annually	Annually
Electrical Conductivity	umhos/cm	Grab	Annually	Annually
Nitrate nitrogen	mg/L	Grab	Annually	Annually
Standard minerals <sup>1</sup>	mg/L	Grab	Annually	Annually
Metals <sup>2</sup>	ug/L	Grab	Annually	Annually

<sup>1</sup> Standard Minerals shall include, at a minimum, the following elements/compounds: boron, bromide, calcium, chloride, fluoride, magnesium, phosphate, potassium, sodium, sulfate, total alkalinity (including alkalinity series), and hardness as CaCO<sub>3</sub>.

<sup>2</sup> At a minimum, the following metals shall be included: arsenic, copper, lead, iron, manganese, nickel, and zinc. Analytical methods shall be selected to provide reporting limits below the applicable water quality limit for each constituent.

## REPORTING

In reporting monitoring data, the Discharger shall arrange the data in tabular form so that the date, sample type (e.g., influent, effluent, etc.), and reported analytical result for each sample are readily discernible. The data shall be summarized in such a manner to clearly illustrate compliance with waste discharge requirements and spatial or temporal trends, as applicable. The results of any monitoring done more frequently than required at the locations specified in the Monitoring and Reporting Program shall be reported to the Regional Water Board.

### A. Monthly Monitoring Reports

Monthly Monitoring Reports shall be submitted to the Regional Water Board on the **1<sup>st</sup> day of the second month following sampling** (i.e. the January Report is due by 1 March). Each report shall bear the certification and signature of the Discharger's authorized representative. At a minimum, the monthly monitoring reports shall include:

1. Results of the following monitoring:

- a. Influent monitoring (including calculation of monthly average flow, monthly total flow, and total precipitation);
  - b. Effluent monitoring;
  - c. WWTF pond monitoring; and
  - d. Recycled water monitoring.
2. A comparison of monitoring data to the discharge specifications and effluent limitations, disclosure of any violations of the WDRs, and an explanation of any violation of those requirements. Data shall be presented in tabular format.
3. Copies of current calibration logs for all field test instruments.
4. Copies of laboratory analytical report(s).
5. A summary pond condition inspection report that includes dates of inspection, problems identified, repairs recommended, repairs completed, and dates of completion.

#### **B. Quarterly Monitoring Reports**

The Discharger shall submit quarterly monitoring reports to the Regional Water Board by the **1<sup>st</sup> day of the second month after the quarter** (i.e. the January-March quarter is due by May 1<sup>st</sup>) each year.

As required by the California Business and Professions Code Sections 6735, 7835, and 7835.1, all Quarterly Monitoring Reports shall be prepared under the direct supervision of a registered Professional Engineer or Geologist and signed by the registered professional.

The Quarterly Monitoring Report shall include the following:

1. Results of groundwater monitoring.
2. A narrative description of all preparatory, monitoring, sampling, and analytical testing activities for the groundwater monitoring. The narrative shall be sufficiently detailed to verify compliance with the WDRs, this MRP, and the Standard Provisions and Reporting Requirements. The narrative shall be supported by field logs for each well documenting depth to groundwater; parameters measured before, during, and after purging; method of purging; calculation of casing volume; and total volume of water purged.
3. Calculation of groundwater elevations, an assessment of groundwater flow direction and gradient on the date of measurement, comparison of previous flow direction and gradient data, and discussion of seasonal trends, if any.
4. A narrative discussion of the analytical results for all groundwater locations monitored including spatial and temporal trends, with reference to summary data tables, graphs, and appended analytical reports (as applicable).

5. A comparison of monitoring data to the groundwater limitations and an explanation of any violation of those requirements.
6. Summary data tables of historical and current water table elevations and analytical results.
7. A scaled map showing relevant structures and features of the facility, the locations of monitoring wells and any other sampling stations, and groundwater elevation contours referenced to mean sea level datum.
8. Copies of laboratory analytical report(s) for groundwater monitoring.

### **C. Annual Report**

An Annual Report shall be prepared as the fourth quarter monitoring report. The Annual Report shall include all monitoring data required in the monthly/quarterly schedule. The Annual Report shall be submitted to the Regional Water Board by 1 **February** each year. In addition to the data normally presented, the Annual Report shall include the following:

1. The contents of the regular quarterly monitoring report for the last quarter of the year.
2. Analytical results for all water supply and other annual monitoring.
3. If requested by staff, tabular and graphical summaries of all data collected during the year.
4. An evaluation of the performance of the WWTF, including discussion of capacity issues, infiltration and inflow (I/I) rates, nuisance conditions, and a forecast of the flows anticipated in the next year.
5. Documentation of the P/E pond percolation test method; percolation test data and calculated percolation rate for each P/E pond tested during the year; and P/E pond maintenance/scarification work completed during the year.
6. An evaluation of the groundwater quality beneath the wastewater treatment facility.
7. A discussion of compliance and the corrective action taken, as well as any planned or proposed actions needed to bring the discharge into full compliance with the waste discharge requirements.
8. A discussion of any data gaps and potential deficiencies/redundancies in the monitoring system or reporting program.
9. Summary of information on the disposal of biosolids as described in the "Biosolids Monitoring" section.
10. A copy of the WWTF operator's current certification.

11. A discussion of the following:

- a. Specific I/I evaluation and reduction tasks completed during the year;
- b. As applicable, specific salinity reduction efforts implemented in accordance with the approved *Salinity Evaluation and Minimization Plan*;
- c. As applicable, specific best practical treatment and control measures implemented pursuant to the approved *BPTC Evaluation Workplan* (if one was required by the Executive Officer); and
- d. As applicable, an evaluation of the effectiveness of the salinity reduction/BPTC measures that were implemented based on monitoring data.

A letter transmitting the self-monitoring reports shall accompany each report. The letter shall include a discussion of requirement violations found during the reporting period, and actions taken or planned for correcting noted violations, such as operation or facility modifications. If the Discharger has previously submitted a report describing corrective actions and/or a time schedule for implementing the corrective actions, reference to the previous correspondence will be satisfactory. The transmittal letter shall contain the penalty of perjury statement by the Discharger, or the Discharger's authorized agents, as described in the Standard Provisions General Reporting Requirements Section B.3.

The Discharger shall implement the above monitoring program as of the date of this Order.

Ordered by: \_\_\_\_\_

PAMELA C. CREEDON, Executive Officer

\_\_\_\_\_  
(Date)

ALO:01/20/2009



